

DATE: _____
TO: _____
FROM: _____

FAX: _____ Pages _____



1727 Sweetwater Rd, Ste W
National City, CA 91950
Office: (619) 477-3757
Fax: (619) 477-3789

REGARDING: _____

FOR YOUR RECORDS PLEASE PROVIDE EXECUTE & RETURN ASAP

- | | | | |
|-------|-------|-------|--|
| _____ | _____ | _____ | Buyers Agency Disclosure |
| _____ | _____ | _____ | Buyer Agency Disclosure signed by Seller |
| _____ | _____ | _____ | Sellers Agency Disclosure |
| _____ | _____ | _____ | Purchase Agreement |
| _____ | _____ | _____ | Buyer's Inspection Advisory |
| _____ | _____ | _____ | Wood Destroying Pest Addendum |
| _____ | _____ | _____ | Copy of Deposit Check |
| _____ | _____ | _____ | Financial Info (Lender Pre-qual/approval letter or cash Ver. of funds) |
| _____ | _____ | _____ | Counter Offer(s) #: _____ |
| _____ | _____ | _____ | Acceptance of Offer or Counter Offer |
| _____ | _____ | _____ | Confirmation of Acceptance of Offer or Counter Offer |
| _____ | _____ | _____ | Cooperating Broker Compensation Agreement |
| _____ | _____ | _____ | Addendum # _____ |
| _____ | _____ | _____ | Addendum to the Purchase Agreement |
| _____ | _____ | _____ | Purchase Agreement Addendum |
| _____ | _____ | _____ | WRG Disclosure Notice |
| _____ | _____ | _____ | Seller's Affidavit (FIRPTA) |
| _____ | _____ | _____ | Buyer's Affidavit (For sales under \$300,000 only) |
| _____ | _____ | _____ | Natural Hazard Zone Disclosure Report & Signed Receipt |
| _____ | _____ | _____ | Environmental Hazard/Earthquake booklet and receipt |
| _____ | _____ | _____ | San Diego Local Disclosures |
| _____ | _____ | _____ | Transfer Disclosure Statement |
| _____ | _____ | _____ | Lead Based Paint Disclosure |
| _____ | _____ | _____ | Smoke Detector / Water Heater Disclosure |
| _____ | _____ | _____ | Short Sale Addendum |
| _____ | _____ | _____ | REO Advisory |
| _____ | _____ | _____ | Statewide Buyer and Seller Advisory |
| _____ | _____ | _____ | Seller Property Questionnaire |
| _____ | _____ | _____ | Mold Disclosure |
| _____ | _____ | _____ | Agent's Visual Inspection – Sellers Agent ____ / Buyers Agent ____ |
| _____ | _____ | _____ | Water Retrofit Transfer form or Evidence of Certification from city |
| _____ | _____ | _____ | Copy of Appraisal |
| _____ | _____ | _____ | Termite Inspection Report (Signed by Buyers, approval is contingency) |
| _____ | _____ | _____ | Termite Clearance, waiver or amendment to clear after escrow |
| _____ | _____ | _____ | Home Inspection Report or Waiver |
| _____ | _____ | _____ | Request for Repairs _____ Seller Response _____ Buyer Response _____ |
| _____ | _____ | _____ | Contingency Removal |
| _____ | _____ | _____ | Home Warranty Policy Confirmation # _____ |
| _____ | _____ | _____ | Verification of Property / Walk-Thru Inspection or Waiver |
| _____ | _____ | _____ | Other: _____ |
| _____ | _____ | _____ | Other: _____ |